

<b>Qualifications:</b>	<ul style="list-style-type: none"><li>• Master's Degree</li><li>• Ohio Teaching License valid for Preschool Special Needs</li><li>• Minimum of three (3) years successful classroom teaching experience of special needs preschool, or other alternatives as the Board may find appropriate and acceptable.</li></ul>
<b>Reporting To:</b>	Director of Preschool
<b>Performance Responsibilities:</b>	<ol style="list-style-type: none"><li>1. To mentor and provide training to early childhood classroom staff.</li><li>2. To provide leadership enhancing the efficiency of early childhood education services and benefits to individual children.</li><li>3. To guide and support early childhood teachers in early childhood best practices such as, but not limited to setting up environments, daily schedules/routines and activities, PBIS, MTSS.</li><li>4. To identify curriculum and assessment materials used in early childhood classrooms.</li><li>5. To consult with early childhood teachers to assure continuity of assessment data and individualized education programs in daily lesson plans.</li><li>6. To develop and coordinate professional development opportunities for early childhood teachers and assistants.</li><li>7. To meet at least regularly with each early childhood teacher and assistant and teams.</li><li>8. To evaluate (to include OTES) early childhood teachers and assistants.</li><li>9. To manage day-to-day classroom issues, observations, planning, and teaming.</li><li>10. To attend professional workshops or conferences.</li></ol>
<b>Physical/Mental/ Work Hazards</b>	Works in school buildings under a fast-paced sometimes stressful environment requiring standing, walking, lifting, bending, reaching, pulling and grasping.
<b>Travel Requirements</b>	Travel to school buildings, city/state agencies and professional meetings as required
<b>Evaluation:</b>	Performance of this job will be evaluated by the Superintendent or his/her designee in accordance with provision of the Allen County Board policy on evaluation of certificated personnel.

June 2024